

**Pine Island Academy
Orientation
Welcome Families!
2022 - 2023**



PIA SUPPORT TEAM



Amanda Riedl
Principal



Rachel Naylor
Assistant Principal



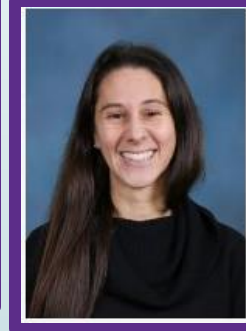
Wenona Arline
Assistant Principal



Ruth Cortes
Assistant Principal



Mary Palmer
Guidance Counselor
Grades 2, 4, 6



Julie LeBlanc
Guidance Counselor
Grades K, 3, 7



Sonia Joker
Guidance Counselor
Grades 1, 5, 8



Kathryn Whetstone
Dean



Front Office Team

- Amy LeVasseur & Katie Cobb, Front Office Team
- Kathleen Tompkins, Confidential Secretary/Bookkeeper
- Laura Parrish, Bookkeeper
- Christie Ball, Elementary Data Entry Operator (will be out of office until Sept 1st)
- Sandra Hood, Middle School Data Entry Operator
- Nurse Amy and Nurse Brenda
- Latifa Almabrouk, Village Extended Day Coordinator

BELL SCHEDULES

MON/TUE/THURS/FRI

7:40 Student arrival begins

7:55 Warning bell sounds

8:00 Learning begins

Students arriving after this
time must obtain a tardy slip
from the front office

2:20 School dismissal

WEDNESDAY

7:40 Student arrival begins

7:55 Warning bell sounds

8:00 Learning begins

Students arriving after this
time must obtain a tardy slip
from the front office

1:20 School dismissal

Pine Island Academy

Mission

DISCOVERING STRENGTHS &
PURSUING DREAMS

Pine Island Academy Vision

ONE POD, MAKING WAVES ...FINS UP

Focusing on building an

Inspiring

Nurturing

Safe Environment

Unlocking **U**nlimited

POTENTIAL in EVERY student!

WE ARE a

“Student centered learning organization”

- **Common Instructional Language**– we believe in “Learning for ALL” at Pine Island Academy.
 - **Where ALL students CAN and WILL learn!**
- **Guaranteed and Viable Curriculum** – Teachers develop common formative assessments that identify the level of rigor and instructional timelines for all students within a grade level and work collaboratively to ensure fidelity in high yield instructional strategies.
- **Universal Reteach(WIN Time)**– “What I Need”, will be PIA’s universal re-teaching time where all learners are given additional time for learning or enrichment time is given for learners that have already mastered the identified standards



RECOGNIZING & REWARDING FOR RESPECTING

CLIMATE

Proactive approach to student safety and well being involving parents and all associated with the activities of the school day and school events.

- We **RECOGNIZE** and **REWARD** a culture and climate where student actions and academics reflect the values and beliefs we **RESPECT**
- We **REINFORCE** students' character, academics and performance all year long as a commitment to what is **IMPORTANT** in the success of our school and students.

= RESULTS - An **ENERGIZED, HIGHLY-ENGAGED** learning environment that builds success in the lives of students and staff.

Positive Behavior Support

Providing a positive, support learning environment for all students

We believe that a positive school atmosphere will result in a more effective and meaningful learning environment for all students.

We are committed to providing opportunities for students to learn concepts, practice skills, display good citizenship and experience academic success.

We believe that highly effective schools are the result of the teamwork and commitment between school staff, students, and their families.

Our commitment to our students is to celebrate their accomplishments and success when they show “The PIA WAVE!”

Learning and Behavior Expectations

Catch the **WAVE** of Success!

PIA WAVE

Pine Island Academy



We are respectful

- Use your manners
- Use Level 2 voice
- Listen to your CAFÉ Leaders

Always responsible and safe

- Ask for help if needed, by raising hand
- Remain seated
- Be in control of your actions

Value each other and ourselves

- Make room for others
- Use your CAFÉ manners
- Use kind words when talking with friends

Everyone achieves/succeeds

- Clean up after yourself
- Pack up all your belongings before leaving the CAFÉ

Catch the **WAVE** of Success

CAFÉ

CLIMATE

Proactive approach to student safety and well being involving parents and all associated with the activities of the school day and school events.



RECOGNIZING, REWARDING, and
REINFORCING FOR RESPECTING

WAVE TROPHY WINNERS

- 12 students are celebrated weekly
- Receive the WAVE WINNER TROPHY for showing excellence in the PIA WAVE.
- Students have opportunity throughout the week to receive Dolphin Dollars for demonstrating WAVE characteristics.

Safety is a Priority

ARRIVAL Procedures

Student Drop off/Pick up

- Student drop off/pick up is located in the loop closest to the front office.
- Please follow the appropriate signs when dropping off.

Walk/Bikers/Carters

- Crossing Guards will be on duty from 7:40 – 8:00.
- Students SHOULD NOT cross Pine Island WITHOUT the Crossing Guard's direction. Students will cross Pine Island Rd. at 7:40
- All student must be dropped off through the front office if arriving AFTER 8:00AM.
- All visitors that need to visit campus before school should use the visitor parking to access the front office.
- No golf carts are allowed on campus
- **Visitors will not be permitted to use the walker/biker/carter entrance.**

Bus Riders

- Bus Riders will unload at 7:40.
- Bus information will come to families the week of July 25th.

Safety is a Priority

DISMISSAL Procedures

- Any person who picks up a student needs to be listed as an emergency contact on the Student Information Form.
- Contact information is extremely important. If we cannot reach a parent, we may not be able to release the student.
- **ID's are ALWAYS required when checking out students.**

PM PPU

- Families that choose Parent Pick Up will be given a colored card during meet and greet.
- Families should write their last name and child's first name on card.
- To ensure safety, signs should be placed in the driver's side front window.
- Each family will only be given **one** PPU card. This ensures that the person picking up is verified to pick up.
- Additionally, please have ID's available when picking up at all times.
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BUS INFORMATION

- All bus information will be communicated to families via transportation the week of July 25th

Safety is a Priority

Critical Reminders – To maintain the safety of our students:

- Parents/families **ALWAYS** remain in their vehicles during dismissal.
- Parents/families **SHOULD NOT** be on sidewalks during arrival or dismissal; this impedes the safety of our students

Early Release Wednesday – All students are dismissed at 1:20 on Wednesday.

- Please make arrangements for your child to be picked up at this time.

Dismissal Changes

- Please notify the school in writing using the transportation email located on the PIA Website @ piatransportation@stjohns.k12.fl.us of any change to a student's transportation routine.
- We strongly discourage any transportation changes after 1:30 (12:30 on Wednesdays). This is for the safety of the child.

Safety is a Priority

DISMISSAL Procedures

- Extended Day and Enrichment Activities - Released First
- Bus Riders – Released 2nd
- PPU/Day Care Vans – Released 3rd
- Walkers/Bikers/Carters – Released last AFTER buses have been dismissed
- This avoids any students mistakenly dismissing to either area
- Reminder - all students have bus access or are assigned as walkers or bikers. Please be patient if choosing PPU as a dismissal option.

*All K- 5 students will have a backpack dismissal tag color coded to their regular dismissal location. If a student's dismissal should change in the year, families MUST contact the student's teacher.

Village Extended Day

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Village Extended Day program provides before/after school care for our students at PIA.

- Mrs. Latifa Almagrouk leads the program and has build a tremendous program for our students.
- All Extended Day information can be found on our website on the Extended Day tab.

AM DROP OFF

- If using Extended Day before school, students must be dropped off by 7:25am.
- Extended Day drop off and pick up is located at the CAFÉ entrance.
- Please park in designated areas and walk your student to the Extended Day doors located at the back of the stage area.

PM PICK UP

- Students may not be picked up BEFORE 3:15PM. This gives PIA plenty of time to get all students dismissed safely.
- Please see Mrs. Almagrouk's communication regarding pick up procedures.

Safety is a Priority

School Access Online Approval

- **All visitors and volunteers MUST** be approved through School Access online screening application.
 - Application available on our web site
 - An email will be sent once approval has been granted
 - Sign in through the Keep-n-Track system located in the front office
 - Approval is required to visit any area of our campus during the school day.
 - Visiting the classroom by appointment only
 - Includes Chaperoning a Field Trip
 - Not necessary for PTO Events or Performances held outside the school day.



Safety is a Priority

Field Study Chaperones

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- No children, including siblings, relatives, or friends, may attend a field study unless they are part of the group for whom the trip was arranged.
- Only parents and guardians of children for whom the trip was arranged may serve as chaperones and must be approved and cleared through School Access.
- Chaperones are chosen using a lottery system to provide equity for all parents that want to be included throughout the year.
- **Parents/Families will not be permitted** to meet the school group at the designated field study location to ensure student safety.
- All participating students must ride the school bus to and from those field study trips that begin and end during the regular school day.

Dolphin CAFE

Students can pay on campus or online at Paypams:



** Please note if you use a check for payment. TWO phone numbers are required to be listed on any checks . Thank you! **

Please inform our staff of any food allergies that your student may face. We welcome that information so we can prepare with the appropriate accommodations.

Lunch Prices

Elementary/secondary breakfast: \$1.25

Elementary lunch: \$2.80

Secondary lunch: \$2.95

Dolphin CAFÉ

- Menus are available online.
- PayPams is the online system St. Johns County Schools uses for lunch money. You can deposit money and view purchased items on their website.
- Lunch prices can be found on the Pine Island webpage.
- Visit the Dolphin Café webpage under the Parent **Information tab on our website.**
- Each student has an ID used to purchase their café items.



ATTENDANCE TARDIES

- We encourage medical appointments to be made after school hours or during early release hours whenever possible to reduce the amount of instructional time lost.
- For a complete list of excused and unexcused absences, refer to the Student Code of Conduct.
- Tardies to school negatively affect a student's overall academic progress.
- If you are late getting to school, you must check in through the front office.
- Failure to bring notes with an acceptable excuse will result in an unexcused tardy. An excused tardy includes:
 - Illness or illness of immediate family member
 - Doctor appointment

SCHOOL SUPPLIES



- Elementary School Supply Lists are posted on the PIA website.
- Supplemental supply requirements will be posted in the classroom or sent via email during meet and greet

Parent Leadership Expectations

- On time arrival is key to the success of our students.
- Play an active role in your child's education by communicating with teachers or staff members.
- Support PBIS expectations and celebrate students for good character and always doing their best – The PIA WAVE!
- Treat all citizens with respect. (Faculty, staff, students and other parents).
- Have **HIGH EXPECTATIONS** for your child both behaviorally and academically.
- Volunteers are welcome at PIA.

Communication is KEY

- Teacher's Email
- Schoology
- Teacher Newsletters
- Pine Island Webpage
- Parent Handbook – located on PIA webpage under Parent Tab.
- Weekly NewSplash from Admin Team - Sign up on webpage
- Peachjar - located on PIA webpage - communication of community activities
- School Messenger – school-wide email, phone, text messaging system

MEET AND GREETs

*PLEASE SEE FAMILY LETTER SENT TO PARENTS FOR MORE
INFORMATION*

Tuesday, August 9

- 8:30 – 9:00 A – L Kindergarten ONLY
- 9:00 – 10:00 A – L Families(K – 8)

- 10:00 – 10:30 M – Z Kindergarten ONLY
- 10:30 – 11:30 M – Z Families(K – 8)

CURRICULUM CHAT NIGHTS WILL BE HELD IN SEPTEMBER

Questions...

- Please contact your child's teacher.
- Amanda Riedl, Learning Leader
- Rachel Naylor, Assistant Principal
- Wenona Arline, Assistant Principal
- Ruth Cortes, Assistant Principal

DISCOVERING STRENGTHS & PURSUING DREAMS

Home of the Dolphins