

Pine Island Academy

ORIENTATION

2025-2026



PIA ADMINISTRATION SUPPORT TEAM



Mrs. Amanda Riedl
Principal



Dr. Haley Vogel
Vice Principal



Mrs. Ruth Cortes
Assistant Principal



Dr. Michelle Jackson
Assistant Principal



Mrs. Kim Lippo
Assistant Principal



Jennifer Landorf
School Counselor
Grades 4, 5, 6



Shayla Stoughton
School Counselor
Grades 3, 7, 8



Ms. Laura Marshall
School Counselor
Grades K, 1, 2

Koda Lawhorn
Dean



PIA FRONT OFFICE TEAM

- Amy LeVasseur & Katie Cobb, Front Desk
- Kathleen Tompkins, Confidential Secretary/Bookkeeper
- Danielle Gartz, Bookkeeper
- Holly Nieves, Elementary Data Entry Operator
- Sandra Hood, Middle School Data Entry Operator
- Mrs. Tina Major, Extended Day Coordinator
- Nurse Danielle Ieraci & Nurse Sandra Ernst

Pine Island Academy Mission

DISCOVERING STRENGTHS &
PURSUING DREAMS

Pine Island Academy Vision

ONE POD, MAKING WAVES ...FINS UP

Focusing on building an

Inspiring

Nurturing

Safe Environment

Unlocking **U**nlimited

POTENTIAL in EVERY student!

Bell Schedule

MON/TUE/THURS/FRI

7:40 Student arrival begins
7:55 Warning bell sounds
8:00 Learning begins
Students arriving after this
time must obtain a tardy slip
from the front office
2:20 School dismissal

WEDNESDAY

7:40 Student arrival begins
7:55 Warning bell sounds
8:00 Learning begins
Students arriving after this
time must obtain a tardy slip
from the front office
1:20 School dismissal

- Middle School students will follow a 7-period schedule 45 minutes per class
- Middle School students will go to lunch during their 6th period class (except Wednesdays)

Arrival

Student Drop off/Pick up

- Student drop off/pick up is located in the loop closest to the front office.
- Please follow the appropriate signs when dropping off.

Walk/Bikers/Carters

- Crossing Guards will be on duty from 7:30 – 8:00.
- Students SHOULD NOT cross Pine Island WITHOUT the Crossing Guard's direction. Students will cross Pine Island Rd. starting at 7:40
- All student must be dropped off through the front office if arriving AFTER 8:00AM.
- All visitors that need to visit campus before school should use the visitor parking to access the front office.
- No golf carts are allowed on campus
- **Visitors will not be permitted to use the walker/biker/carter entrance.**

Bus Riders

- Bus Riders will unload at 7:40.
- Bus information will come to families the last week of July.



Attendance

- Learning starts daily at 8:00am
- If your student is arriving after 8:00am, please walk them into the front office and sign them in.
- If your student is absent, send a note or complete the PIA Absentee form on our website.

Getting Started at PIA

Supplies:

- Supply lists found on the PIA website
- Please label jackets, water bottles and lunch boxes.
- Younger students should have a pair of extra clothing, including under garments, in their backpack should those be needed.

Classroom Activities(i.e. birthday treats, etc):

- We love to celebrate students. All treats should be pre-packed with ingredient labels for our friends with dietary restrictions. We highly encourage non-food items for classroom celebrations.

Class Placement (Elementary Only):

- Parents will receive a Welcome Email on **August 5th** from their child's teacher
- Parents will also receive a Dismissal Link in this email that parents must complete.

First Day:

- For 1st – 5th grade students, **should parents choose to bring them on the first day, we ask that parents say Good-bye at the doorway.**
 - **1st -5th grade parents will not be able to walk students** to class on the 1st day.
- **For safety purposes, parents will not be allowed to walk down the carter sidewalk.**

LEARNING AND BEHAVIOR EXPECTATIONS



Catch the WAVE of Success!

We are **RESPECTFUL** of ourselves
and others

Always **RESPONSIBLE** and **SAFE**

VALUE each other and ourselves

Everyone **ACHIEVES**

PIA WAVE

Learning and Behavior
Expectations
Catch the **WAVE of Success!**

- **We believe** that a positive school atmosphere will result in a more effective and meaningful learning environment for all students.
- **We are committed** to providing opportunities for students to learn concepts, practice skills, display good citizenship and experience academic success.
- **We believe** that highly effective schools are the result of the teamwork and commitment between school staff, students, and their families.
- **Our commitment** to our students is to celebrate their accomplishments and success when they show **The PIA WAVE** – **We** are respectful, **A**lways responsible and safe, **V**alues each other and ourselves, where **EVERONE** ACHIEVES!

Elementary Resource Classes

Elementary students will rotate resource classes each day with their class.

- | | |
|---|--|
| • Music | Ms. Derr & Mr. Panoff |
| • Art | Ms. David and Ms. Tarquinio |
| • PE | Coach Anderson, Coach Janowiak and Coach Bouaziz |
| • STEM | Ms. Simmer |
| • Media/Maker's Space | Ms. Myers, Mrs. Herbst, Ms. Cuyler |
| • Computer | Ms. Harpe |
| • TECS (Teaching Essential Career Skills) | Ms. Trimble |
| • Reach w/our Counselors | Ms. Marshall, Ms. Stoughton and Ms. Landorf |

SAFETY IS A PRIORITY - Dismissal

- Any person who picks up a student needs to be listed as an emergency contact on the Student Information Form.
 - Contact information is extremely important. If we cannot reach a parent, we may not be able to release the student.
- ID's are **ALWAYS** required when checking out students.
- Students may only ride the bus they are assigned.
- **BUS INFORMATION** – All bus information will be communicated to families via transportation the last week of July

Dismissal Procedure:

- Extended Day and Enrichment Activities - Released First
- Bus Riders – Released 2nd
- PPU/Daycare Vans – Released 3rd
- Walkers/Bikers/Carters – Released last AFTER buses have been dismissed. This avoids any students mistakenly dismissing to either area
- Reminder - all students have bus access or are assigned as walkers or bikers.
- Please be patient if choosing PPU as a dismissal option.

SAFETY IS A PRIORITY - Dismissal

To maintain the safety of our students:

- Parents/families ALWAYS remain in their vehicles during dismissal.
- Parents/Families SHOULD NOT be on sidewalks during dismissal; this impedes the safety of our students.
- Early Release Wednesday – All students are dismissed at 1:20 pm on Wednesdays.
- Please plan for your child to be picked up at this time.

Safety is a Priority

PM PPU

- Families that choose Parent Pick Up will be given a colored card during meet and greet.
- Families should write their last name and child's first name on card.
- To ensure safety, signs should be placed in the driver's side front window.
- Each family will only be given **one** PPU card. This ensures that the person picking up is verified to pick up.
- Additionally, please have ID's available when picking up at all times.

Dismissal Changes

Please notify the school in writing using the transportation email located on the PIA Website, Email: piatransportation@stjohns.k12.fl.us of any change to a student's transportation routine.

We strongly discourage any transportation changes after 1:30 (12:30 on Wednesdays). This is for the safety of the child.

Safety is a Priority

School Access Online Approval

- All **visitors and volunteers MUST** be approved through School Access online screening application
 - Application available on our web site
 - An email will be sent once approval has been granted
 - Sign in for School Access is located in the front office
 - Approval is required to visit any area of our campus during the school day.
 - Visiting the classroom by appointment only
 - Includes chaperoning a Field Trip
 - Not necessary for PTO events or performances held outside the school day.

Safety is a Priority

Field Study Chaperones

- **No children, including siblings, relatives, or friends, may attend a field study unless they are part of the group for whom the trip was arranged.**
- **Only parents and guardians of children for whom the trip was arranged may serve as chaperones and must be approved and cleared through School Access.**
- **Chaperones are chosen using a lottery system** to provide equity for all parents that want to be included throughout the year.
- **Parents/Families will not be permitted** to meet the school group at the designated field study location to ensure student safety.
- All participating students must ride the school bus to and from those field study trips that begin and end during the regular school day.

Dolphin CAFÉ

- Menus are available online.
- PayPams is the online system St. Johns County Schools uses for lunch money. You can deposit money and view purchased items on their website.
- Students can pay on campus or online at Paypams:
 - ** Please note if you use a check for payment. TWO phone numbers are required to be listed on any checks . Thank you! **
- Lunch prices can be found on the Pine Island webpage.
- Visit the Dolphin Café webpage under the Parent **Information tab on our website.**
- Each student has an ID used to purchase their café items.



DEVICES

- Cell Phones and Wireless Communication Devices

- Students are permitted to possess cellular phones and other wireless communication(smart watches) devices on school grounds, school buses, and at school-sponsored events. However, all devices must remain powered off and securely stored in a student's backpack, purse, locker, or vehicle during the school day.

- In accordance with House Bill 1105, the use of wireless communication devices(phones, smart watches, ear buds, etc) by elementary and middle school students is strictly prohibited during the school day (no use on campus).

- Failure to comply with these guidelines may result in the confiscation of the device. Repeated violations will be treated as defiance of school rules and may lead to disciplinary consequences.

DEVICES



- Violation of this law is a Level II Offense in the SJCS D Student Code of Conduct.
- 1. First Offense: Phone is taken and given to Dean of Students for student to pick up at end of day.
- 2. Second Offense: Phone is taken and given to Dean of Students for student to pick up at end of day and a consequence will be provided
- 3. Any future offense: Phone is taken to front office and parent contacted to pick up phone at end of day and more serious consequences will be provided.

Student ID's

- A printed ID will be given to students during their 1st period class.
- Lanyards should be worn throughout the day.
- Lanyards are used to check out books, and purchase school lunch, in addition to ensure that each student is identifiable in case of an emergency.
- This is a requirement.

Village Extended Day

Village Extended Day program provides before/after school care for our students at PIA.

- Mrs. Tina Major leads the program and has built a tremendous program for our students.
- All Extended Day information can be found on our website on the Extended Day tab.

AM DROP OFF

- If using Extended Day before school, students must be dropped off by 7:25am.
- Extended Day drop off and pick up is located at the CAFÉ entrance.
- Please park in designated areas and walk your student to the Extended Day doors located at the back of the stage area.

PM PICK UP

- Students may not be picked up BEFORE 3:15PM. This gives PIA plenty of time to get all students dismissed safely.
- Please see Mrs. Tina Major's communication regarding pick up procedures.

Parent Leadership Expectations

- On time arrival is key to the success of our student.
- Play an active role in your child's education by communicating with teachers or staff members.
- Support PBIS expectations and celebrate students for good character and always doing their best – The PIA WAVE!
- Treat all citizens with respect. (Faculty, staff, students and other parents).
- Have **HIGH EXPECTATIONS** for your child both behaviorally and academically.
- Volunteers are welcome at PIA.

Communication is KEY

- Teacher's Email
- Schoology
- Teacher Newsletters
- Pine Island Webpage
- Parent Handbook – located on PIA webpage under Parent Tab.
- Weekly News Splash from Admin Team - Sign up on webpage
- Peachjar - located on PIA webpage - communication of community activities
- School Messenger – school-wide email, phone, text messaging system

PTO Communication:

- Visit the PIA PTO webpage link on our school website.
- Updates for PTO can be found on the webpage.
- Make sure you visit frequently to stay updated on current events.

Meet and Greet

PLEASE SEE FAMILY LETTER SENT TO PARENTS FOR MORE INFORMATION

Friday, August 8

- 8:30 – 9:00 A – L Kindergarten ONLY
- 9:00 – 10:00 A – L Families (K– 8)

- 11:00 – 11:30 M – Z Kindergarten ONLY
- 11:30 – 12:30 M – Z Families (K – 8)

CURRICULUM CHAT NIGHTS WILL BE HELD IN AUGUST

What are the advanced/acceleration placement options for my child?

- PIA offers a variety of options for middle grades students depending on their individualized learning path:
 - 6th Standard/Advanced (accelerated)
 - 7th Standard/Advanced (accelerated)/ Algebra 1 Honors
 - 8th Standard/Advanced (accelerated), Algebra 1 Honors/Geometry Honors, Physical Science Honors
- All 6th grade students will be placed in 6th grade standard or 6th accelerated math based on teacher recommendation and 5th grade FAST scores.

6th Grade Course Requirements

Core Subjects:

Language Arts, Math, Science, World History
(standard or advanced/accelerated)

Required Non-Core

Digital Discoveries 6 - full year
Physical Education – full year

7th Grade Course Requirements

Core Subjects:

Language Arts, Math, Science, US History
(standard or advanced/accelerated)

Required Non-Core:

- Digital Discoveries 7 - full year
- Physical Education – full year

8th Grade Course Requirements

Core Subjects:

Language Arts, Math, Science, Civics
(standard or advanced/accelerated)

Required Non-Core

- Physical Education – full year

SCHOOLGY

Schoology is our online learning management system to support our students.

Schoology will be used as the main communication tool for students and parents/guardians.



- Schoology is a digital platform that manages curriculum, assessments, grading and other classroom tasks and serves as a communication tool for educators and families.
- Teachers will post announcements, calendar events, assignments, and materials in Schoology platform.
- Absent students can log into Schoology to get missed assignments.
- Students will be given access to Schoology at the beginning of the year.
- Online textbooks are available for all core classes and are available through Schoology.
- Usernames and passwords are the same for all accounts

SCHOOLGY



- Students will use Schoology to view upcoming activities, tests, and important class information.
- Home Access Center (HAC) allows parents and students to view grades online.
- Students use the same username and password for all of their textbooks and HAC.
- Organization is the key to success!
- Parents will want to check Schoology on a daily basis to assist the child in the development of organizational skills

SCHOOLGY

Schoology is our online learning management system to support our students.



Schoology is our digital learning management system and will be our primary communication tool between teachers and students. Teachers will be posting announcements, calendar events, assignments, and materials in Schoology. Make sure to check your Schoology account each day. You will need your student number and district password to login.

Task #1

Log into Schoology:

stjohnsschools.schoology.com

1. Open Chrome (preferred) or Firefox
2. Go to <https://stjohnsschools.schoology.com> or use the Schoology link on Links for Students
3. Enter your student S# email address (i.e. s123456@stjohns.k12.fl.us) and click **Next**
4. Enter your district password and click **Sign in**

A screenshot of the Microsoft sign-in page. It features the Microsoft logo at the top left, followed by the text 'Sign in'. Below this is a text input field containing the email address 's123456@stjohns.k12.fl.us', with a red circle containing the number '3' to its left. Underneath the input field are three links: 'No account? Create one!', 'Can't access your account?', and 'Sign-in options'. At the bottom right are two buttons: a grey 'Back' button and a blue 'Next' button.

Microsoft

Sign in

3 s123456@stjohns.k12.fl.us

No account? [Create one!](#)

[Can't access your account?](#)

[Sign-in options](#)

Back Next

A screenshot of the St. Johns County School District sign-in page. It features the district's logo at the top left, followed by the text 'St. Johns County School District'. Below this is the text 'Sign in with your organizational account'. There are two text input fields: the first contains the email address 's123456@stjohns.k12.fl.us', and the second is labeled 'Password' with a red circle containing the number '4' to its right. At the bottom is a blue 'Sign in' button.

St. Johns County School District

Sign in with your organizational account

s123456@stjohns.k12.fl.us

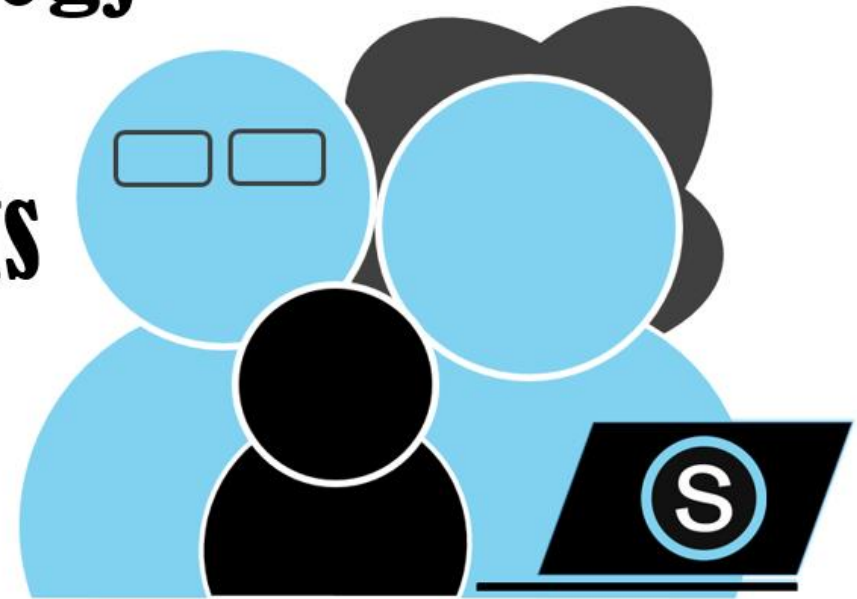
Password 4

Sign in

SCHOOLGY

SCHOOLGY
TRAINING FOR
FAMILIES

Schoolgy for Parents



View our Parent Session: [Media Service YouTube Channel](#)

Need Help Accessing Schoolgy?

Visit the St. Johns County Website – to view Parent Resources

<https://www.stjohns.k12.fl.us/media/edtech/schoolgy/schoolgy-for-parents/>

ABSENCES - Make-up work



- Schoology will be the main source of communication for middle school students. It is the responsibility of the middle school student to make his/her own arrangements with the teacher to make up the missed work/tests.
- For a complete list of excused and unexcused absences, refer to the Student Code of Conduct.
- We encourage medical appointments to be made after school hours or during early release hours whenever possible to reduce the amount of instructional time lost.

SUPPLIES

- Supply lists are posted on the PIA website.
- Supplemental supply requirements will be posted on each teacher's Schoology page, if necessary.
- There will be additional fees for Band, Art, and the purchase of PE uniforms and lockers.
- Student may bring their supplies during MS Schedule Walks or Meet and Greet and leave them outside their Homeroom Teacher's Door.

BACKPACKS and LOCKERS



- Students may use backpacks to transfer materials from class to class and from school to home.
- NO ROLLING BACKPACKS
- All students will have the opportunity to sign up to be assigned a locker
 - Students that complete the link to receive a locker will be assigned a locker for the year.
 - Locks are built into the lockers, so students will not be responsible for keeping up with a lock in the main area of the building.

Meet and Greet and Schedule Walk

PLEASE SEE FAMILY LETTER SENT TO PARENTS *FOR MORE INFORMATION
INCLUDING WHICH SESSION TO ATTEND*

August 7

Middle School Schedule Walk

- Students are invited **to sign-up** for a time to come and walk their schedule.
- Teachers will not be available and this day.

MEET AND GREET

August 8

- | | |
|-----------------|-------------------------|
| • 8:30 – 9:00 | A – L Kindergarten ONLY |
| • 9:00 – 10:00 | A – L Families (K– 8) |
| • 11:00 – 11:30 | M – Z Kindergarten ONLY |
| • 11:30 – 12:30 | M – Z Families (K – 8) |

CURRICULUM CHAT NIGHTS WILL BE HELD IN AUGUST

ALL STUDENTS

can and will

LEARN

- Students are given time built into their schedule in order to receive extra assistance in all CORE classes, enrichment opportunities, and if time permits, a retest opportunity.
- This time is built to ensure extra time is given to students that may need it for learning.
- Re-test or grade recovery is scheduled between the student and teacher and typically is scheduled before or after school.



PINE ISLAND ACADEMY
DISCOVERING STRENGTHS & PURSUING DREAMS

Questions?

Please contact your child's teachers

Amanda Riedl, Principal

Dr. Haley Vogel, Vice Principal

Ruth Cortes, Assistant Principal

Dr. Michelle Jackson, Assistant Principal

Kimberly Lippo, Assistant Principal

WE are PINE ISLAND ACADEMY – *Home of the Dolphins*